



OFFICE OF THE MAYOR

NOTICE TO PROCEED

OCTOBER 14, 2022

SUBIC BAY TRAVELERS HOTEL AND EVENT CENTER, INC.
Buildings 281 and 282,
Corner Aguinaldo, Raymundo Street,
Subic Bay Freeport Zone, Zambales

Attention: JORGEN MICHAEL B. TE

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement (Lease of Real Property and Venue) for the **Lease of Venue for Gender and Development 2022 Seminar/Workshop** for the **Peace and Order Development** under Lease Contract No. 100-22-09-6025 has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: JORGEN MICHAEL B. TE
Authorized Representative
SUBIC BAY TRAVELERS HOTEL
AND EVENT CENTER, INC.

Date: OCTOBER 14, 2022